

**VILLAGE OF MORRIN
COUNCIL MEETING**

Wednesday, November 17, 2021, 7:00 p.m.

Attendance OFFICIAL ADMINISTRATOR HAROLD JOHNSRUDE
 CHIEF ADMINISTRATIVE OFFICER ANNETTE PLACHNER

1. CALL TO ORDER

Official Administrator Johnsrude called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

CAO Plachner stated that there are no items to be added to the agenda.

C21-137

Motion: Moved by Official Administrator Johnsrude to approve the November 17, 2021 Council meeting agenda. Carried

3. PUBLIC WORKS REPORT

Public Works Dave Benci reported:

- Wiring for the security system has been completed.
- A water leak was detected November 4, 2021. Netago installing the new internet line hit a water and sewer line at 201 Main Street, the repair was completed and the accumulated costs are forwarded to Netago.
- Collaboration with the Village of Delia regarding their water system is underway. Delia Public Works is scheduled to write for his certification in January 2022.
- Balzer says pump will not be here until December, therefore the Emergency Pump replacement is deferred to January 2022.

CAO Plachner also added to Public Works report that the Village has entered into an agreement with the Village of Delia to have Public Works Dave Benci assist with their water system until Delia Public Works achieves his water certification. This has no impact on Village operations.

4. REGISTERED PRESENTATIONS

None

5. ADOPTION OF MINUTES

5.1 Special Council meeting October 27, 2021.

C21-138

Motion: Official Administrator Johnsrude moved that the Special Council meeting minutes October 27, 2021 be approved. Carried.

5.2 Organizational Council meeting October 27, 2021.

C21-139

Motion: Moved by Official Administrator Johnsrude that the minutes of the Organizational Council meeting October 27, 2021 be approved. Carried.

5.3 Regular Council meeting October 27, 2021.

C21-140

Motion: Moved by Official Administrator Johnsrude to approve the minutes of the Regular Council meeting October 27, 2021. Carried

6. FINANCIAL REPORT

6.1 Financial report for the month of October 30, 2021.

- CAO Plachner reported that the costs to repair the sewer laterals were more than budget, Council has approved additional transfers from restricted surplus accounts to cover these additional costs.
- Purchases of water from the Regional Water Authority are expected to be a larger cost than in the budget. These costs are out of control of the Village because usage determines these costs and the water rates are fixed and not based on individual usage.

7. CHIEF ADMINISTRATIVE OFFICER REPORT

CAO Plachner reported that nominations for Village Council will remain open from 10 am to 12 noon each day until November 22, 2021, 12:00 noon.

MPE Engineering is currently working on the drawings and specifications for the infrastructure program on 2nd Avenue South which are at a 60% complete state. MPE anticipates that this project will be ready for Tender by mid January 2022

8. OLD BUSINESS

None

9. NEW BUSINESS

9.1 MSI Capital Application – 2nd Avenue S. preliminary design engineering. CAO Plachner reported that Council authorized MPE Engineering to proceed developing the preliminary and detail design of the 2nd Avenue South rehabilitation project. The plan was to fund these design costs with the provincial MSI Capital grant program but not to submit the application until the total estimated project cost was determined. Municipal Affairs is recommending that application be made for these design costs and then follow with a separate application for the project.

C21-141

Motion: Moved by Official Administrator Johnsrude that application for the design costs of the 2nd Avenue S rehabilitation project be made under the MSI Capital Grants program. Carried.

9.2 2022 Interim Operating Budget

The 2022 operating and capital budgets should be approved by Council prior to the start of the budget year. Section 242(2) provides for an interim operating budget to be approved for part of the upcoming calendar year

with the interim budget ceasing to have effect when the operating budget is approved. The approach will be to use the 2021 operating budget amount with capital items approved by specific Council resolutions until the 2022 capital budget is approved.

C21-143 **Motion:** Moved by Official Administrator Johnsrude that a 2022 interim budget in the amount of \$583,235 be approved. Carried.

9.3 Rates and Fees Bylaw # 386

Municipal legislation requires municipalities to approve 3 year operating plans. Council approved a 3 year operating plan for 2022 to 2024 at the May Council meeting. This plan required a 10% increase in utility rates effective January 1, 2022 in addition to tax increase to achieve a balanced budget. The Rates and Fees Bylaw # 386 addresses the requirement to increase utility rates by 10% effective January 1, 2022.

CAO Plachner stated that the Rates and Fees Bylaw # 386 was ready for reading.

C21-144 **Motion:** Moved by Official Administrator Johnsrude that the Rates and Fees Bylaw # 386 be given first reading. Carried.

C21-145 **Motion:** Moved by Official Administrator Johnsrude that the Rates and Fees Bylaw #386 be given second reading. Carried.

C21-146 **Motion:** Moved by Official Administrator Johnsrude that the Rates and Fees Bylaw #386 be presented for third reading. Carried Unanimously.

C21-147 **Motion:** Moved by Official Administrator Johnsrude that the Rates and Fees Bylaw # 386 be given Third and Final reading. Carried.

9.4 Hydrant Isolation Valves

The October Public Works report noted that there were 3 hydrants that required isolation valve replacements. Isolation valves are required so that when hydrants are used the water system for the Village does not have to be turned off. These replacements were estimated to be \$10,000 each and should be addressed in the 2022 budget.

C21-148 **Motion:** Moved by Official Administrator Johnsrude that the repair of hydrant isolation valves be referred to the 2022 budget. Carried.

9.5 Morrin Community Association 2022 Operating grant request.

CAO Plachner related to Council that a letter was received from the Morrin Community Association requesting the annual operating grant for 2022. This grant has been in the amount of \$700 for the last couple of years.

C21-149 **Motion:** Moved by Official; Administrator Johnsrude that an operating grant in the amount of \$700 for the Morrin Community Association be referred to the 2022 budget. Carried.

9.6 Special Council Meeting – December 15, 2021

It is appropriate that the November 17 2021 Council meeting minutes be approved by the Official Administrator before the newly elected council is sworn into office. Therefore, a brief Special Council meeting will be held on December 15, 2021 prior to the regular Council meeting.

C21-150

Motion: Moved by Official administrator Johnsrude that a Special Council meeting be scheduled for December 15, 2021 at 7:00 p.m. in the Village Office. Carried.

10. COUNCIL REPORTS:

None

11. COUNCIL INQUIRIES OR COMMENTS

None

12. CORRESPONDENCE TO MAYOR AND/OR COUNCIL AS A WHOLE

None

**13. NEXT MEETING DATE – Special Council December 15, 2021, 7:00 p.m.
Regular Council December 15, 2021, 7:10 p.m.**

14. ADJOURMENT

C21-151

Motion: Moved by Official Administrator Johnsrude to adjourn the meeting at 7:26 p.m. Carried



OFFICIAL ADMINISTRATOR

CAO