

**VILLAGE OF MORRIN
COUNCIL MEETING**

Wednesday, February 17, 2021, 7:00 p.m.

Virtual Meeting

Attendance OFFICIAL ADMINISTRATOR HAROLD JOHNSRUDE
 CHIEF ADMINISTRATOR OFFICER ANNETTE PLACHNER

1. CALL TO ORDER

Official Administrator Johnsrude called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

C21-022 Official Administrator Johnsrude motioned to approve the February 17, 2021 Council meeting agenda as presented. Carried

3. PUBLIC WORKS REPORT

There was no report.

4. REGISTERED PRESENTATIONS

There were no presentations for this meeting.

5. ADOPTION OF MINUTES

5.1 Regular Council Meeting, January 20, 2021

C21-023 **Motion:** Official Administrator Johnsrude motioned to approve the minutes of the Regular Council meeting held on January 20, 2021. Carried.

6. OLD BUSINESS

6.1 Public Works Operation Policy

- At the January meeting, Council requested administration to research policies regarding public works operations.
- CAO reported to Council that Public Works was unsure of the policy should consist of.
- The suggested policy contents could be to:
 - Identify the operations services provided by the Village.
 - Provide in general terms a description of what is included in each of these services.
- Administrative procedures would result from this policy.
- The policy could be approved by Council but the procedures to carry out the policy would be developed and approved by administration and not require Council approval.

C21-024 **Motion:** Official Administrator Johnsrude motioned that administration draft a public works operations policy for review at the July 2021 Council meeting. Carried.

6.2 Village Buildings Security

- At the January meeting, council requested administration to provide a report regarding security at the office, shop and water plant.
- Public Works responded as per quote from Jeff Sharpe for camera systems:
 - ARLO – wireless \$1,100 plus installation
 - LOREX – wired - \$650 plus installation (1080) \$850 (2K)
- Lorex system was recommended.
- Water Plant – security can tie into the SACADA system. No cameras. Door open warning. \$500.00 from MPE Engineering.

C21-025

Motion: Official Administrator Johnsrude motioned that the Village buildings security be referred to the 2021 Village budget. Carried.

6.3 Blooming Prairie Seniors Four Plex Acquisition.

- In July 2020, the Drumheller District foundation requested the Village to consider either purchasing the Blooming Prairie Seniors four plex for \$1 or manage this facility with the Foundation paying \$175. Per month.
- Council requested administration to provide a report for the February 2021 Council meeting.
- CAO reported that all options were explored, from financial to the maintenance of the building, and that it does not seem feasible for the Village to assume this responsibility at this time.

Official Administrator Johnsrude added to the CAO report citing the fact that the Drumheller District Foundation receives revenue from Provincial grants.

C21-026

Motion: Official Administrator motioned that the Village decline the offer from the Drumheller District Foundation to acquire or manage the Blooming Prairie Seniors Four Plex facility and request the Foundation to inform the Village when long term decisions regarding Blooming Prairie are being considered. Carried.

6.4 Municipal Accountability Report Timeline

- The deadline to comply with the remaining gaps identified in the Municipal Accountability Program report is July 2021.
- At the January meeting, Council requested the CAO to provide a timeline at the February 2021 Council meeting that will have all the outstanding items addressed by June 2021 Council meeting.
- The following timeline was presented by the CAO
 - March –Code of Conduct Bylaw
 - March – Enforcement Officer Bylaw
 - April – Procedural Bylaw

- April – Assessment Review Board Bylaw
- June – tax notice information (not required to present to Council)

C21-027 **Motion:** Official Administrator motioned to accept the proposed Municipal Accountability Report timeline as information. Carried.

6.5 2022 Infrastructure Project

- At the January meeting, Council requested administration to discuss with MPE Engineering the 2017 Infrastructure Study and the July, 2019 Railway Ave S quote with MPE Engineering to determine the recommended priorities and the necessary planning to implement the next major project in 2022 with a report provided to Council at the February 2021 Council meeting.
- It was requested that the CAO provide the report from MPE Engineering.
- To items are – assessment of the 2019 water plant project and the long range capital plan.
- The 2017 infrastructure Master Plan identifies 12 projects totaling 5.8 million over 21 years, this will require \$275.00 per year.
- This Master Plan prioritizes each project but does not identify the timeline other than 21 year period.

C21-028 **Motion:** Moved by Official Administrator Johnsrude that MPE Engineering be requested to provide an estimate to assess the 2019 Water plant equipment rehabilitation. Carried

C21-029 **Motion:** Moved by Official Administrator Johnsrude that the CAO, Public Works and the OA meet with MPE Engineering to develop a timeline for the 5 year capital plan as required by Municipal Affairs. Carried.

7. NEW BUSINESS

7.1 County/Village Water Agreement

- The water Distribution plant services Village and Starland County residents.
- The County historically has contributed financially to upgrades in the water distribution plant.
- At this time, there is no formal agreement between the Village and the County regarding partnership arrangements for water distribution.

C21-030 **Motion:** That the Village CAO draft a water distribution agreement with Starland County to be presented at the June 2021 Council meeting. Carried.

8. REPORTS:

8.1 CAO Report

The CAO informed the Public that the 2021 Dog Licenses were available at the Village Office for the cost of \$10. each. Residents have until the end of March to purchase the license before fines will be issued.

8.2 Official Administrator Report:

Received notice of the Community Planning Association of Alberta Conference, May3 – 5, 2021- will not be attending.

9. CORRESPONDENCE

10. NEXT MEEETING DATE – March 17, 2021 @ 7:00 p.m.

11. ADJOURMENT

C21-031 Motion: Official Administrator Johnsrude adjourned the meeting at 8:00 p.m.
Carried.

OFFICIAL ADMINISTRATOR

CAO